

Student Use Only Checkout Card Transaction Log

Card Name (as printed on plastic):

Card Trustee Name:

By signing below you agree to the University Payment Card policies and procedures and the department's specific guidelines for use of this card.
A copy of the payment card policies and procedures can be requested from the Card Trustee. This card is for use by Vanderbilt students ONLY. This card and all receipts must be returned within 24 hours, unless otherwise approved. Failure to do so may result in loss of card privileges.

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To be completed upon check out of card

To be completed upon return of card and supporting documentation

[illegible]